

DD/A Registry

81-2713

OTE 81-6769

29 DEC 1981

Executive Secretary

81-9760

MEMORANDUM FOR: Deputy Director of Central Intelligence

FROM: 

Director of Training and Education

SUBJECT:

Midcareer Course No. 79,  
24 January - 26 February 1982

DD/A REGISTRY

FILE: 102

1. Members of Midcareer Course No. 79 would like the opportunity to meet with you on Friday, 26 February 1982, from 1400-1500 hours in the DCI Conference Room. If you are unable to meet with the Midcareerists at the above suggested time, we would like to reschedule the meeting for a time convenient for you prior to 26 February.

2. The five-week Midcareer Course is composed of 31 mid-level professional intelligence officers. The class is a cross-section of the Agency in that all directorates and the DCI area are represented. The grade range of participants is from GS-12 to GS-14, and most have been with the Agency for approximately 11 years. The course is designed to provide these officers with an extensive understanding of the Agency and the Intelligence Community. The first week of the course is devoted to management training to provide an increased understanding of how organizations function and the various styles of leadership available to Agency managers. The second and third weeks are spent learning in detail the functions, responsibilities, and interrelationships among the components of the Agency. The fourth week focuses on the agencies and departments of the Intelligence Community. The final week provides the opportunity to discuss the international issues and global challenges that impact on US foreign policy and intelligence efforts. Your meeting with the Midcareerists on 26 February would be the final session of the course.

cc: DCI

STAT

I agree to meet with the Midcareer Course on  
26 February.

*8* I prefer another time *either 1100-1200 or 1630-1730*

I am sorry to decline.

Date

Approved For Release 2003/08/13 : CIA-RDP84B00890R000800080006-8

OTE 81-8788  
29 DEC 1981

Executive Registry

81-926a

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STAT

**Distribution:**

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OTE/GITE/IT :peo (28 December 1981)

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